

RANDOLPH COUNTY BOARD OF EDUCATION  
Regular Meeting Agenda  
April 19, 2017  
Board of Education Central Office  
5:30 p.m.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT:** Purpose, Pride and Perspective for the World of Tomorrow  
**PUBLIC COMMENTS**

**04-19-17-1000 INFORMATIONAL REPORTS**

1058 Randolph County Fire Marshall's Report Handout 1058  
Assistant Superintendent Rich Carr will give a report detailing the Fire Marshall's findings.

**04-19-17-2000 MINUTES - AGREEMENTS – CONTRACTS**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

2109 Approval of Purchase Attachment 2109  
The Superintendent recommends approval to purchase a mobile computer lab and cart. This purchase is made from the bid process through Pomeroy.

2110 Approval of Purchase Attachment 2110  
The Superintendent recommends approval to purchase a 2018 Thomas Saf-T-Liner C2 School Bus from Matheny Truck Centers in the amount of \$87,405.00. This is a new bus and it will have a 3-Year, 50,000-mile standard warranty. The cost of this purchase will be paid through Transportation Funds.

2111 Approval of Continuation of WAN/ and Telecom. Services Attachment 2111  
The Superintendent requests approval to continue WAN (Broadband) and Telecom Services for the 2017-2018 school year. A RFP & FCC Form 470 (E-Rate) were published.

- Frontier Business Edge will continue to provide WAN (Broadband) services to Coalton, Harman, Pickens, and an uplink connection to our county Network Operations Center (NOC).
- Frontier Business Edge will continue to provide local and long distance telecom services.

An FCC Form 471 will be filed to adhere to the Federal E-Rate discount program. The funding source for these services are General Funds.

2112 Approval of M.O.U. Attachment 2112  
The Superintendent requests approval of the Memorandum of Understanding between The Education Alliance and Kump Education Center/ Randolph County Schools for the 2017-2018 school year. Elkins Middle School and North Elementary School will serve as host sites for the Dropout Prevention mentor-based intervention program that addresses student attendance, behavior and course performance.

**04-19-17-3000 CONSENT CALENDAR**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

- 3057 Approval of Out-of-State Field Trip Attachment 3057  
The Superintendent requests approval for the K-12<sup>th</sup> grade classes at Pickens School to travel to Kennywood Amusement Park in Pittsburgh, PA on May 25, 2017. This is a PBS reward trip for the students. Attached is the field trip request form and approved chaperones for your information. The cost of the trip will be paid with PTSO funds.
  
- 3058 Approval of Out-of-State Field Trip Attachment 3058  
The Superintendent requests approval for the Pickens School Archery Team to attend an out-of-state trip to Louisville, KY for the 2017 NASP National Archery Tournament May 11-14, 2017. The cost of the trip will be paid by the Archery Fund. Attached is the field trip request form and approved chaperones for your information.
  
- 3059 Approval of Out-of-State Field Trip Attachment 3059  
The Superintendent requests approval for the K, 1<sup>st</sup>, and 2<sup>nd</sup> grade classes at North Elementary School to visit the Pittsburgh Zoo in Pittsburgh, PA on May 8, 2017. Each student will pay the cost of their ticket and transportation costs will be paid by fundraisers. Attached is the field trip request form for your information.
  
- 3060 Approval of Out-of-State Field Trip Attachment 3060  
The Superintendent requests approval for the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade classes at North Elementary school to visit the Carnegie Science Center in Pittsburgh, PA for their end year field trip on May 23, 2017. Each student will pay the cost of their ticket and transportation costs will be paid by fundraisers. Attached is the field trip request form for your information.
  
- 3061 Approval of Out-of-State Field Trip Attachment 3061  
The Superintendent requests approval for Valley Head Elementary School to visit Kennywood and PNC Parks in Pittsburgh, PA for their end of the year field trip on May 6, 2017. The cost of the trip will be paid by the Valley Head School and PTO funds. Attached is a letter from Principal Wilfong along with the field trip request form for your information.
  
- 3062 Approval of Experiential Learning Site Attachment 3062  
The Superintendent requests approval for the Old Brick Playhouse to be added to the approved list of Experiential Learning Sites. Each business is eligible to be issued a certificate of liability insurance through the WV Board of Risk and Insurance Management based upon your approval.
  
- 3063 Approval of Out-of-County Field Trip Attachment 3063  
The Superintendent requests approval for Matt Lewis, Teacher at Elkins Middle School, to take the Elkins high School Track Team to Laidley Field in Charleston, WV, April 28-29, 2017. The track team will be participating in the Gazette's Friends of Coal Relays Track Meet. Parents will be transporting the students. There is no cost to the county for this trip. Attached is the field trip request form and a list of chaperones to be approved for this trip.
  
- 3064 Approval of Chaperones- Coalton Elementary School Attachment 3064  
The Superintendent requests approval of the attached list of chaperones for student field trips for the 2017-2018 school year. CIB checks for these chaperones may be viewed in the Superintendent's office.
  
- 3065 Approval of FY18 School Calendar Attachment 3065  
The Superintendent recommends the approval of Randolph County Schools Draft Calendar number 2 FY18 School Calendar. The Calendar Committee reported that Calendar #2 received the majority of staff votes as per the attached documentation. Upon Board approval, the calendar will be submitted to the West Virginia Department of Education for authorization.

**04-19-17-4000    FINANCIAL**

RECOMMENDATION:      Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

- 4037    Approval of Budget Transfers and Supplements      Attachment 4037  
The Superintendent recommends approval of the budget transfers and supplements for the period beginning March 1, 2017 and ending March 31, 2017. Budget Transfers for the period were: \$243,500 for Fund 11 and \$40,779 for Fund 61. Budget Supplements were: -\$46,058 due to PEIA reallocation in Fund 11 and \$9,347 for Fund 61.
- 4038    Approval of March Treasurer Report      Attachment 4038  
The Superintendent recommends approval of the March 2017 Revenue and Expenditure reports and a copy of the monthly cash ledger. These reports are unaudited.
- 4039    Permission to Use 25% of STEP 7 for Personnel      Attachment 4039  
The Superintendent recommends approval to use 25% of the final (once determined) Step 7 allowance for personnel in the FY18 school year. The final FY18 Step 7 allowance for Randolph County Schools has yet to be determined, however, the preliminary amount is \$752,577. Each year, of the final amount, it is permissible to use 25% for personnel. Randolph County Schools has traditionally used this funding to offset 4 professional positions each year.
- 4040    Approval of Accounts Payable      Attachment 4040  
The Superintendent recommends approval of accounts payable for the period beginning March 28, 2017 and ending April 11, 2017. The total amount of accounts payable for this period is \$521,916.68. A list of the bills is available for review upon request. Please contact the Finance Department of 304-636-9150 ext. 121 for further information. In addition, the Finance Department requests that the Board continue to pay bills on a weekly basis to avoid late charges and take advantage of discounts.

**04-19-17-5000    PERSONNEL**

RECOMMENDATION:      Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

- 5273    Salary Upgrade - Professional  
The Superintendent recommends the following:
- | Effective | Name                 | From | To   |
|-----------|----------------------|------|------|
| 1/5/17    | Stephanie Zickefoose |      | ASHA |
| 1/5/17    | Lori DiBacco         |      | ASHA |
- 5274    Resignation - Professional  
The Superintendent recommends the following:
- | Effective | Name           | Position           | Location |
|-----------|----------------|--------------------|----------|
| 6/30/17   | Nathan Forrest | Music/Band Teacher | HAR      |
- 5275    Retirement – Service Personnel  
The Superintendent recommends the following:
- | Effective | Name            | Position   | Location |
|-----------|-----------------|------------|----------|
| 8/5/17    | Elizabeth Hayes | ECCAT/Aide | JRES     |
- 5276    Resignation – Service Personnel

The Superintendent recommends the following:

Effective	Name	Position	Location
4/25/17	Paul Louk	Substitute Bus Operator	RCS

5277 Unpaid Leave of Absence

The Superintendent recommends the following:

Effective	Name
4/6/17-6/8/17	Stacey Owens (Medical)

5278 Approval of Job Description – Professional

The Superintendent recommends the following:

Effective	Job Description
4/20/17	Director of Curriculum and Federal Programs (240 days)

5279 Permission to Abolish Position – Professional

The Superintendent recommends the following:

Effective	Position	Location
FY18	Basic Skills	TVHS
FY18	Consumer Science	TVHS

5280 Contract Renewals – Professional (FY 18)

The Superintendent recommends the following:

Name	Contract Year
Amanda Anken	3
Charlotte Armentrout	C
Cassie Atkins	3
Clint Bennett	3
Crystal Bible	C
Ashley Bosserman	C
Haley Carrier	2
Marissa Case	2
Della Colantone	3
Nicole Currence	3
Holly Davis	3
Morgan Elmore	C
Molly Ferguson	C
Rebecca Florence	C
NathanForrest	3
Dustin Garner	C
Tessa Garver-Daniels	C
Julie Hamby	2
Jeanne Hanna	C
Penni Harris	3
Lisa Henline	3
Ashleigh Hornick	C
Evan Hott	C
Mallorie Judy	3
Jima Karlen	3
Joelle Kenney	C
Ramista Lanham	3
Jonathan Lambert	3
Monica Leigh	C
Renea McDaniel	C
Connie Mole	2

Allison Mullenax	C
Zachary Neff	C
Amanda Nucilli	2
Thomas Oldaker	C
Stacey Owens	C
Michael Parlock	2
Rivanna Parrack	2
Amanda Poling	2
Beverly Posey	3
Brittany Propst	C
Marian Pyles	3
Madeline Ross	3
Brittany Scarberry	C
Cody Thompson	C
Tonia Tiffner	C
Sarah Varner	C
Sarah Wamsley	3
Ross Ware	C
Adam White	C
Lee Wright	C

5280 Contract Renewals – Service (FY 18)

The Superintendent recommends the following:

Name	Contract Year
Scott Albee	3
Jamie Ball	2
Mary Beth Beckwith	C
David Collins	3
Rebecca George	2
Eric Haden	3
Faith Hardy-Pritt	C
Aaron Harlan	C
James Harman	3
James Harper	2
Casey Hedrick	3
Mark Hepler	3
John Lindsay	3
Gina McCauley	3
Robert McCauley	C
Patrick McKay	2
Joseph McKeown	2
Brian Nutter	3
Melanie Paugh	C
Donald Pritt	C
Jonathan Ray	3
William Reed	2
Dennis Schoonover	C
Ashley Sitton	C
Randy Sprinkel	2
Jacqueline Taylor	3
Jerry Teter	3
Judy Ware	2
Laura Weese	C
Joseph Weiford	3
Mary Workman	C
John Yoakum	C

\*Additional names may be added at the meeting depending upon personnel actions taken on 04-18-2017.

**04-19-17-6000**      **WORK SESSION/DISCUSSION**  
Board members will discuss the Vision Statement.

**04-19-17-7000**      **SUPERINTENDENT**  
Superintendent Hewitt will offer a report to the Board.

**04-19-17-8000**      **POINTS OF PERSONAL PRIVILEGE**  
Board Members may offer points of personal privilege.

**04-19-17-9000**      **FUTURE MEETINGS**

<u>Date</u>	<u>Purpose</u>	<u>Time</u>	<u>Location</u>
05/02/17	Regular Meeting	5:30 p.m.	C.O.
05/16/17	Regular Meeting (Propose to change meeting to 5/23/2017)	5:30 p.m.	C.O.
06/06/17	Regular Meeting	5:30 p.m.	C.O.
06/21/17	Regular Meeting	5:30 p.m.	C.O.

**ADJOURNMENT**