

RANDOLPH COUNTY BOARD OF EDUCATION  
Regular Meeting Agenda  
May 22, 2017  
Board of Education Central Office  
5:30 p.m.

**CALL TO ORDER** \_\_\_\_\_ at \_\_\_\_\_ p.m.

**INVOCATION** **Provided by:** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE** **Led by:** \_\_\_\_\_

**MISSION STATEMENT:** Purpose, Pride and Perspective for the World of Tomorrow

**PUBLIC COMMENTS**

**05-22-17-1000 INFORMATIONAL REPORTS AND RECOGNITIONS**

- 1059 Teacher / Service Employee of the Year Recognition  
Reminder: a reception will be held at 5:00p.m. at the Central Office to recognize all nominees.
- 1060 Budget Update Handout 1059  
Brad Smith, Chief Financial Officer of Randolph County Schools, will give a budget update.
- 1061 Randolph Highlights  
Superintendent Pam Hewitt will highlight current positive school events.

**05-22-17-2000 MINUTES - AGREEMENTS – CONTRACTS**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

- 2121 Approval of Community Eligibility Provision Schools for 2017-2018 Attachment 2121  
The Superintendent recommends approval for participation in the USDA's Community Eligibility Provision which will include all schools in Randolph County for the 2017-2018 school year.
- 2122 Approval for Extension of Dairy Bid for the 2017-2018 School Year Attachment 2122  
The Superintendent recommends approval to extend the original contract with United Dairy. The original contract was accepted in June 2015 and has an option for bid extension for up to three years. The Child Nutrition Department is pleased with the service and quality of services provided by this vendor.
- 2123 Approval to Purchase LPN Textbooks Attachment 2123  
The Superintendent requests approval to purchase textbooks for the 2018 LPN Program at Randolph Technical Center. The cost of the textbooks for the second quarter is \$8,446.10 and Elsevier is the only vendor that provides the appropriate textbook for the state approved curriculum and the virtual clinical excursion. Funding will be provided using LPN Funds.
- 2124 Approval of Tygarts Valley Middle/ High School Handbook Attachment 2124  
The Superintendent requests approval of the Tygarts Valley Middle/High School Handbook, presented by Steve Wamsley, Principal at Tygarts Valley Middle/ High School. Students and parents may access the Handbook on the school's website and a hard copy is available upon request.
- 2125 Approval of the Elkins Middle School Handbook for the 2017-2018 School Year Attachment 2125  
The Superintendent requests approval of the Elkins Middle School Handbook, presented by Chris Hamrick, Principal at Elkins Middle School. Parents and students may access the Handbook on the school's website and a hard copy is available upon request.
- 2126 Approval of Experiential Learning Site Attachment 2126  
The Superintendent requests approval that All Creatures Great and Small Veterinary Clinic be added to the approved Experiential Learning Sites starting June 1, 2017 and ending August 15, 2017.

- 2127 Approval of the RTC Handbook for the 2017-2018 School Year Attachment 2127  
The Superintendent requests approval of the Randolph Technical Center Handbook, presented by John Daniels, Director of the RTC. Parents and students may access the Handbook on the school's website and a hard copy is available upon request.
- 2128 Approval of Minutes Attachment 2128  
The Superintendent respectfully requests approval of the minutes from the April 4, 2017 Regular Meeting of the Randolph County Board of Education.
- 2129 Approval of Minutes Attachment 2129  
The Superintendent respectfully requests approval of the minutes from the April 10, 2017 Special Session of the Randolph County Board of Education.
- 2130 Approval of Minutes Attachment 2130  
The Superintendent respectfully requests approval of the minutes from the April 11, 2017 Special Session of the Randolph County Board of Education.
- 2131 Future Status of Homestead Elementary School Attachment 2131  
The Superintendent recommends that the Board select from the listed options to determine the future of Homestead School.
- 2132 Bid for Repairs at Homestead Elementary School Attachment 2132  
The Superintendent requests approval of a bid for \$73,450.00 for Asbestos Abatement and Gym Roof repairs for Homestead School. The low bidder was Tri-State Roofing and Sheet Metal Company. Funding for this project will be from insurance and local funds.
- 2133 Approval of Right of Way, Construction Easement and Damage w/ DOH at VHES Attachment 2133  
The Superintendent recommends approval of conveying 2,667 square feet, or 0.61 acre of property, temporary construction easement of .031 acre and reimbursement for damages at Valley Head totaling \$4820.00. The easement will cease and terminate upon completion and acceptance of project by WVDOT and the DOH.

**05-22-17-3000 CONSENT CALENDAR**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

- 3072 Approval of Out-of-County Field Trip Attachment 3072  
The Superintendent requests approval of an out-of-county trip for Chad Smith, Jon Lambert and two Randolph Technical students to attend the SKILLS USA National Leadership Conference on June 18 through June 24, 2017 in Louisville, KY. Funding will be provided by the using SKILLS USA Funds, and CTE Funds.
- 3073 Approval of Out-of-State Field Trip Attachment 3073  
The Superintendent requests approval for the 5<sup>th</sup> grade students, staff and chaperones at Beverly Elementary School to visit Kennywood Park in Pittsburgh, PA on May 26, 2017. They will participate in the Educational Day and Science Workshops and Activities being sponsored by the Carnegie Science Center at Kennywood Park. The cost of the trip will be paid by PTO funds and private donations.
- 3074 Approval of Out-of-County Field Trip Attachment 3074  
The Superintendent requests approval of an out-of-county trip for Denise Stalnaker and Micah Toney to attend the FBLA State Officers meeting and Winners Circle Training on May 14, 2017 through May 15, 2017 in Parkersburg, WV. The Superintendent followed Randolph County Policy 2340 to approve this trip. Funding was provided using FBLA Funds and CTE Funds.
- 3075 Approval of Out-of-State Field Trip Attachment 3075  
The Superintendent requests approval for an out-of-state trip for Chris Thomas, Denise Stalnaker and Nine Randolph technical students to attend the HOSA National Leadership Conference on June 20, 2017 through June 25, 2017 in Orlando, Florida. Funding will be provided using HOSA Funds, Donations and Private Pay.

3076 Approval of Out-of-State Field Trip Attachment 3076  
 The Superintendent requests approval of an out-of-state trip for Denise Stalnaker and two Randolph Technical Center students to attend the FBLA National Leadership Conference on June 28, 2017 in Anaheim, CA. Funding will be provided using FBLA Funds, with Fundraisers and CTE Funds.

**05-22-17-4000 FINANCIAL**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

4042 Approval of Budget Transfers and Supplements Attachment 4042  
 The Superintendent recommends approval of the budget transfers and supplements for the period beginning April 1, 2017 and ending April 30, 2017. Budget transfers for the period were: \$107,000 for Fund 11 and \$2,693 for Fund 61. Budget Supplements were: \$698,403 in Fund 11, \$213,362 in Fund 51 and \$26,943 for Fund 61.

4043 Approval of April Treasurer's Report Attachment 4043  
 The Superintendent recommends approval of the April 2017 Revenue and Expenditure reports and a copy of the monthly cash ledger. These reports are unaudited.

4044 Permission to Contract GASB 34 Conversion Attachment 4044  
 The Superintendent recommends permission to contract with Suttle and Stalnaker, PLLC for the conversion of the Board's fund basis financial statements to the government-wide bases financial statements as well as assistance in preparing for GASB 68. Due to constantly changing GASB and GAAP standards, a high, time-consuming level of expertise is needed for reporting. This agreement will provide the CSBO an additional resource for the reporting and accuracy of the annual financial statement. Funding for this contract will be paid from the finance department budget and is made possible by performing our school and related organization audits in house.

4045 Approval to Lock in Propane Gas Pricing for FY18 Attachment 4045  
 The Superintendent recommends the locked-in propane gas prices for the FY18 school year. The rate will be \$1.95 a gallon which is \$.10 less per gallon than last year. The CSBO monitored the propane prices and locked in the best rate available based upon current projections. In addition, Southern State will continue to provide the tanks and equipment as needed at each school location

4046 Approval of Budget – FY 2018 Attachment 4046  
 The Superintendent recommends the approval of the final budget for FY18 along with the final Step 7 and child nutrition plans for FY18. The budget hearing notice was published by the Inter Mountain newspaper and the proposed budget was also made available for public inspection at both the county office and on the county website. During the ten days of public display, there were no comments received. The approved budget will be published following this meeting per the West Virginia Department of Education Office of School Finance.

4047 Approval of Accounts Payable Attachment 4047  
 The Superintendent recommends approval of accounts payable for the period beginning April 27, 2017 and ending May 12, 2017. The total amount of accounts payable for this period is \$601,382.05. A list of bills is available for review upon request. Please contact the Finance Department at 304-636-9150 ext. 121 for further information. In addition, the Finance Department requests that the Board continue to pay bills on a weekly basis to avoid late charges and take advantage of discounts.

**05-22-17-5000 PERSONNEL**

RECOMMENDATION: Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

5393 Salary Upgrade - Professional  
 The Superintendent recommends the following:

Effective	Name	From	To
2/5/17	Erin DiBacco		ASHA
2/4/17	April Coffman	BA	BA+15

5394 Resignation - Professional

The Superintendent recommends the following:

Effective	Name	Position	Location
6/30/17	Amanda Anken	Special Education Teacher	EHS

5395 Retirement - Professional

The Superintendent recommends the following:

Effective	Name	Position	Location
6/30/17	Vernon R. Carr	Assistant Superintendent	RCS
6/30/17	Pamela I. Hewitt	Superintendent	RCS

5396 Rescission of Termination Action - 4/18/17 BOE Meeting

The Superintendent recommends the following:

Effective	Name	Position	Rationale
FY18	Tiffany Oldaker	Grade 3, GWES	Reason No longer exists

5397 Transfer – Professional

The Superintendent recommends the following:

Effective	Name	From	To
FY18	Diane White	Adult Basic Ed.-RTC	English-EHS
FY18	Samantha Martin	Grade 3/4/5-VHES	Grade 5-NOR
FY18	Brittany Propst	Grade K/1/2-VHES	Grade 5-HOME
FY18	Beverly Posey	Title I-VHES	Grade 4-MID
FY18	Della Colantone	Learning Skills English-EMS	English-EHS
FY18	Cassie Atkins	Counselor-HAR	Grade K-BEV
FY18	Taylor Thomas	Title I-GWES	Grade 5-BEV
FY18	Marsha McAtee	Counselor-MID/BEV	Counselor-MID/Itinerant
FY18	Ryan Sites	Grade K-HAR	Grade 2-HAR
FY18	Andrew Carroll	English-EHS	Social Studies-EHS
FY18	Barbara Green	Music-HOME/COAL	Music/Band-TVM/HS
FY18	Adam Roth	English-EHS	English-TVM/HS

5398 Transfer – Professional (Mutual Consent)

The Superintendent recommends the following:

Effective	Name	From	To
FY18	Lucy Godwin	Grade 4-BEV	Grade 4/5-BEV
FY18	Patty Teter	Grade 5-HAR	Grade 4/5-HAR
FY18	Kelly Teter	Grade 3/4-HAR	Grade 3-HAR
FY18	Ashleigh Hornick	Grade 3-HOME	Grade 3/4-HOME
FY18	Christina Storrick	Counselor-NOR/COAL/Itinerant	Counselor-NOR/Itinerant
FY18	Starlette Hopwood	Counselor-ETW/COAL/Itinerant	Counselor-ETW/Itinerant
FY18	Mark Allen	Counselor-GWES/HOME/Itinerant	Counselor-GWES/Itinerant
FY18	Aaron Talbott	Counselor-JRES/BEV/Itinerant	Counselor-JRES/Itinerant
FY18	Sharon Gallogly	Counselor-TVMHS/VHES/Itinerant	Counselor-TVMHS/Itinerant

5399 Contract Renewals– Professional (FY 18)

The Superintendent recommends the following:

Name	Contract Year
Lindsey Losh	3
Amanda Freeman	2

5400 Employment – Service Personnel

The Superintendent recommends the following:

Effective	Name	Position	Location
FY18	Amanda Mastroguissepe	Bus Operator 60-A	Montrose Area

5401 Transfer – Service Personnel

The Superintendent recommends the following:

Effective	Name	From	To
5/24/17	Jeffrey White	Bus Operator 41-A	Plumber II/Carpenter II/Gen. Maint.-RCS
FY18	Suzie Davis	Cook II-COAL	Cook II-EMS
FY 18	Faith Hardy-Pritt	Cook II-TVM/HS	Cook II-EMS
FY18	Jessica White	F/T Cook II-NOR	H/T Cook II-NOR
FY18	Candace Shrader	Café Man.-VHES	Cook II-TVM/HS
FY18	Rebecca Kniley	Cook II-EMS	Cafe Man.-EMS
FY18	Annetta Ogden	F/T Cook II-MID	H/T Cook II-MID
FY18	Rhonda Chewing	H/T Cook II-TVM/HS	H/T Cook II-TVM/HS
FY18	Dennis Defibaugh	Custodian IV-HOME	Custodian IV-EMS
5/30/17	Jacqueline Dutch	Sec. II/Acct. II-RTC/EHS	Executive Secretary-CO
FY18	Randy Sprinkel	*Bus Operator 25-A	Bus Operator 18-A

\*Remainder of the 16-17 school year only

5402 Resignation – Extra Curricular

The Superintendent recommends the following:

Effective	Name	Position	Location
5/4/17	Shellie Burda	Head Cross Country Coach	EHS

5403 Employment – Extra Curricular

The Superintendent recommends the following:

Effective	Name	Position	Location
FY18	Jessica Sutton	Head Cross Country Coach	EMS
FY18	Rodney Bright	Head Football Coach	TVHS
FY18	Evan Hott	Head Football Coach	EHS
6/9/17	Nancy Starr	Cook II, Summer Program	EMS
6/9/17	Michelle Nutter	Substitute Cook, Summer Program	EMS/TVM/HS
6/9/17	Benjamin Guire	Substitute Cook, Summer Program	EMS/TVM/HS
6/12/17	Randy DeVores	ESY Vision Specialist	RCS/Itin.
6/12/17	Melissa Stemple	ESY Speech Pathologist	RCS/Itin.
6/9/17	Kendra Collett	English Credit Recovery Teacher	EHS
6/9/17	Randy Revels	Math Credit Recovery Teacher	EHS
6/9/17	Adam Roth	English Credit Recovery Teacher	TVM/HS
6/9/17	Mike DiPasquale	Math Credit Recovery Teacher	TVM/HS

5404 Permission to Abolish Position – Professional

The Superintendent recommends the following:

Effective	Position	Location
5/23/17	Consumer Science	TVHS

5405 Permission to Abolish Position – Professional

The Superintendent recommends the following:

Effective	Position	Location
5/23/17	Basic Skills	TVHS

5406 Permission to Abolish Position – Service Personnel

The Superintendent recommends the following:

Effective	Position	Location
6/30/17	Secretary II/Accountant II (230 days)	RTC/EHS

5406 Permission to Create and Post Position – Service Personnel

The Superintendent recommends the following:

Effective	Position	Location
FY18	Secretary II/Accountant II (240 days)	RTC-LPN Program

5407 Permission to Create and Post Position – Service Personnel

The Superintendent recommends the following:

Effective	Position	Location
FY18	Coordinator of Mechanics/Chief Mechanic (Pay Grade H, 240 days)	RCS

**05-22-17-6000     STUDENT DISPOSITION**

RECOMMENDATION:     Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

Items Pulled \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

6043 Student Disposition

The Superintendent recommends the disposition of a Tygarts Valley High School Student to an after school educational setting at Tygarts Valley High School.

**05-22-17-7000     SUPERINTENDENT**

Superintendent Hewitt will offer a report to the Board.

**05-22-17-8000     POINTS OF PERSONAL PRIVILEGE**

Board Members may offer points of personal privilege.

**05-22-17-9000     FUTURE MEETINGS**

<u>Date</u>	<u>Purpose</u>	<u>Time</u>	<u>Location</u>
06/06/17	Retiree Reception	5:00 p.m.	C.O.
06/06/17	Regular Meeting	5:30 p.m.	C.O.
06/21/17	Regular Meeting	5:30 p.m.	C.O.

**MEETING ADJOURNED:** \_\_\_\_\_ at \_\_\_\_\_ p.m.