

RANDOLPH COUNTY SCHOOLS
TEACHER-PUPIL RATIO IN EXCESS OF 20 KINDERGARTEN
(To be completed on pink paper)

- Write the dates in which you have more than 20 students and school is in session.
- Write the number of students enrolled in excess of 20 for EACH date.
- Total the number of days and number of students in excess.
- Teacher and Principal MUST sign and date the form.
- At the end of the school month (not calendar month) send the form to the Superintendent for signature.

Employee Name	Employee ID Number	Grade	Location	School Year
DATE with more than 20 students		Number of Students Enrolled in Excess of 20		
TOTAL				

To be completed by the Finance Department

Teacher's Daily Rate: _____

Kindergarten (x1/20): _____

Amount Due: _____

Teacher Signature: _____ Date _____

Principal's Signature: _____ Date _____

Superintendent's Signature: _____ Date _____